



AGENDA
for the Board of Trustees
of the Town of Palisade, Colorado

February 8, 2022

Work Session 5:00 pm - 6:30 pm

120 W 8th Street (Veterans Memorial Community Center)

Swear In New Police Chief 6:30 pm – 6:45 pm

120 W 8th Street (Veterans Memorial Community Center)

7:00 pm Regular Meeting

341 W 7th Street (Palisade Civic Center)

A live stream of the meeting may be viewed at:

<https://youtu.be/8njtk9QYkA>

- I. **WORK SESSION TO BEGIN AT 5:00 pm**
 - A. **Architects Community Clinic Design Discussion**

- II. **SWEAR IN NEW PALISADE POLICE CHIEF**

Move Locations from Veterans Memorial Community Center to Palisade Civic Center

- III. **REGULAR MEETING CALLED TO ORDER AT 7:00 pm**

- IV. **PLEDGE OF ALLEGIANCE**

- V. **ROLLCALL**

- VI. **AGENDA ADOPTION**

- VII. **ANNOUNCEMENTS**

- A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.
- B. **NORTH RIVER ROAD BRIDGE CLOSED:** The North River Road bridge will be closed to through traffic from January 10, 2022, through the first week of April. Access is still available through Town.

- C. **TOWN OFFICES WILL BE CLOSED:** Monday, February 21, 2022, in observance of President's Day.
- D. **GRAND VALLEY DISC GOLF** will be hosting the annual Ice Bowl Tournament in Riverbend Park on February 12, 2022, from TIME to TIME. All spectators are welcome. **During the tournament, the east side of Riverbend Park will be designated as the off-leash dog park.**

VIII. PRESENTATIONS

- A. **Career and Technical Education Month Proclamation** *presented by Mayor Mikolai*

IX. PUBLIC COMMENT

All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS, and state your name and address. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting.

X. TOWN MANAGER REPORT

- A. **Business Licenses and Special Event Sales Tax**

XI. CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

- A. **Expenditures**

- Approval of Bills from Various Town Funds – January 22, 2022 – February 3, 2022

- B. **Minutes**

- Minutes from January 25, 2022, Regular Board of Trustees Meeting

- C. **Resolution 2022-03 Fee Schedule Update**

A Resolution of the Town Of Palisade, Colorado, update the Town's Fee Schedule to reflect the annual 3% increase in Garbage Fees.

- D. **Ordinance 2022-08 Appointing a Member of the Chamber of Commerce to the Tourism Advisory Board**

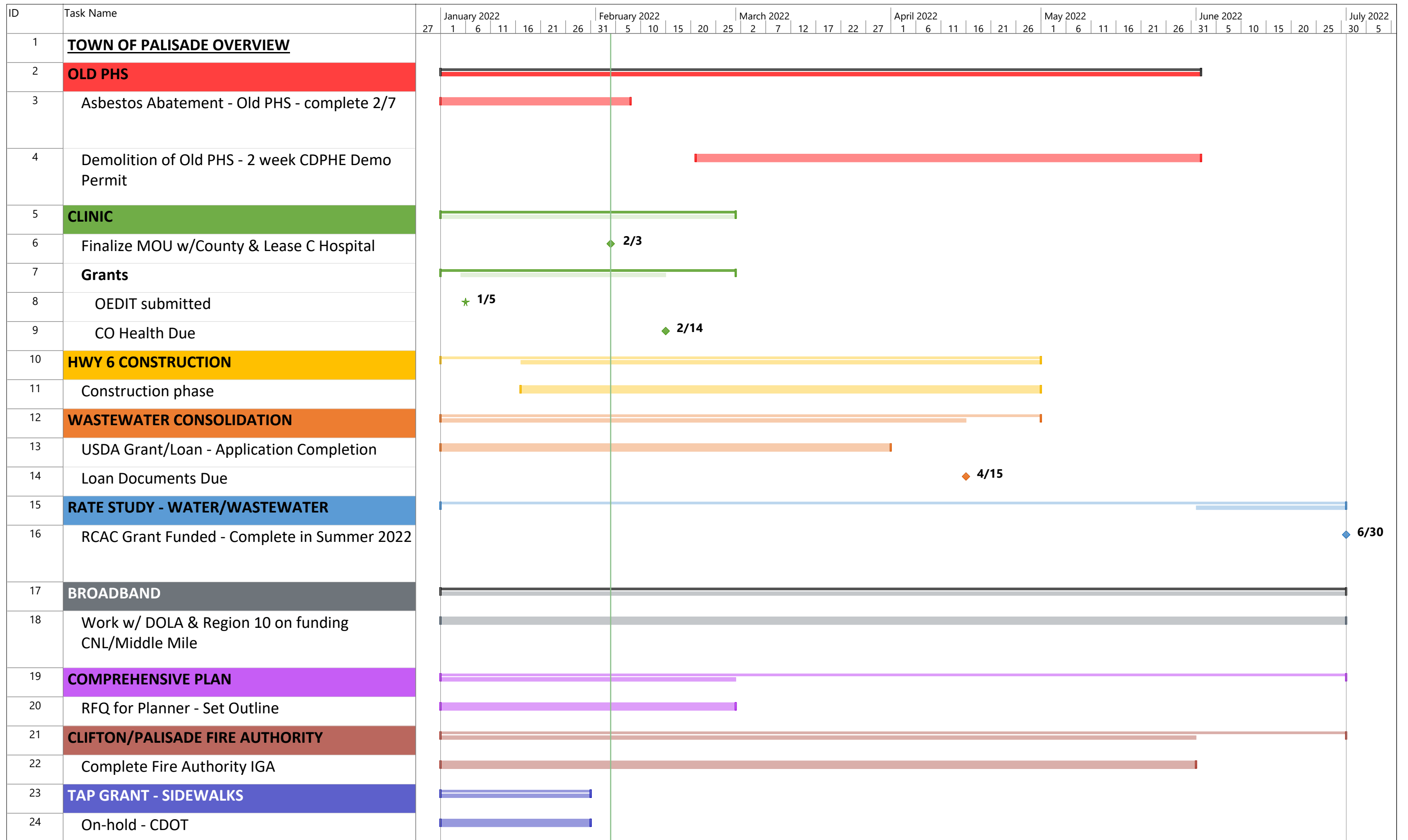
The Board of Trustees will consider making a member of the Palisade Chamber of Commerce, a required member of the Tourism Advisory Board.

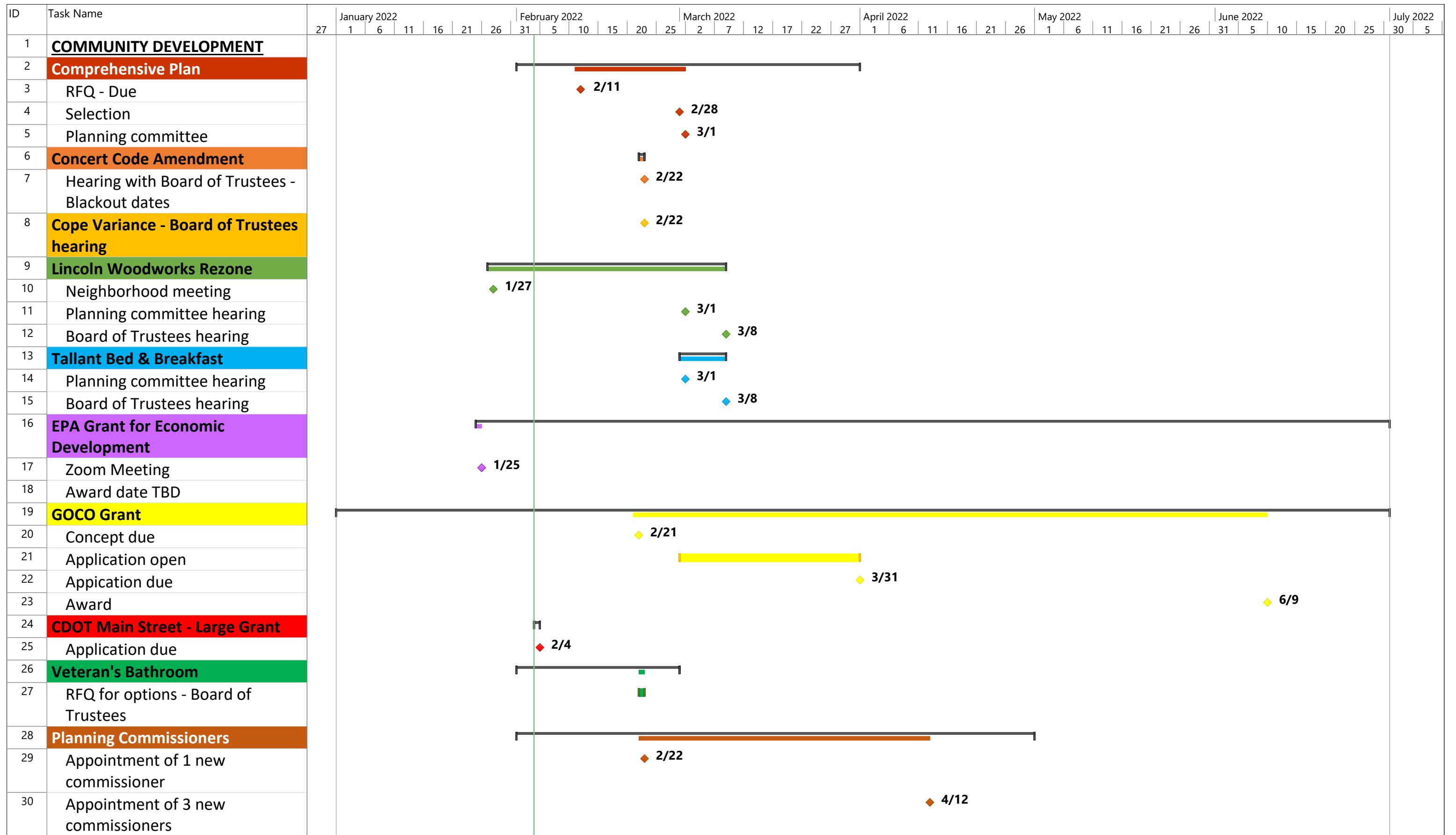
XII. OPEN DISCUSSION

This is a chance for the Board of Trustees to voice concerns, opportunities, or other important topics, not on the Agenda. Each Trustee will be held to a limit of three (3) minutes apiece to speak.

XIII. COMMITTEE REPORTS

XIV. ADJOURNMENT





ID	Task Name	January 2022						February 2022					March 2022					April 2022					May 2022					June 2022				
		1	6	11	16	21	26	31	5	10	15	20	25	2	7	12	17	22	27	1	6	11	16	21	26	1	6	11	16	21	26	31
1	BLUEGRASS																															
2	January																															
3	Secure contracts																															
4	Marketing																															
5	Ticketing																															
6	Security																															
7	Productions																															
8	Green Team																															
9	Grand Valley Irrigation																															
10	Secure Reservations																															
11	Fencing																															
12	Porta Potties																															
13	Waste Management																															
14	Hotel Rooms - Bands																															
15	Traffic Cones																															
16	Humphry RV																															
17	PHS - Parking Lot Staging																															
18	GVT Shuttles																															
19	Pine Country Trailers																															
20	Solar Sponsorship																															
21	Standby Power & Lighting																															
22	Wi-Fi																															
23	Blind Faith Ticket Sales Begin																															
24	Program Design																															
25	February																															
26	Secure Contract or MOU with Palisade Rotary for Bar Operations																															
27	Secure MOU with Palisade CoC for Merchandise Sales																															
28	Food and Merchandise vendor applications open																															
29	Seek Sponsorships																															
30	Secure banking agreement for event																															
31	Transition to Early Bird Ticket sales																															
32	Close applications for food and merchandise vendors																															
33	Merchandise and T-shirt orders																															
34	March																															
35	Select food and merchandise vendors																															
36	Send posters and programs out to print																															
37	Volunteers sign up																															
38	April																															
39	Continue with park upgrade projects																															
40	Touch base with all contractors																															
41	Assure all merchandise orders have arrived																															



**PALISADE BOARD OF TRUSTEES
Staff Report**

Meeting Date: February 8, 2022
Department: Police Department
Department Director: Jesse Stanford, Chief of Police

Stats for January 2022
January Calls for Service
230 Calls for service

January Reports and Summons

17- Case Reports
4 Supplement Reports
1-Arrest

8- Traffic:

1-DUI (County)
1-Drove w/o valid driver's license (County)
1-Careless Driving (Municipal)
1-Unsafe Backing (Municipal)
2-Speeding 10-19 MPH Over
1-Failed to observe control device (Municipal)
1-Speeding 5-9 MPH Over (Municipal)

Total: 230 Calls for Service for January 2022

Palisade Code Compliance Statistics: January 2022:

Open Issues before January: 9

January Issues:

- LDC Sec. 4.08 Planning Clearance needed: 2
- PMC Sec. 7-4 Public Nuisance: 3
- PMC Sec. 8-42(2) Abandoned Vehicle: 2
- PMC Sec. 11-1 Sidewalks Clean/Snow free: 2

Total: 9

Closed issues in January: 15
Open issues at end of January: 3
Issues Year to Date: 9

- Two incidents of clearing sidewalks within 24 hrs. of snowfall:
1/5/2022: 77 notices given out following snowfall on 1/31/2021
1/24/2022: 4 notices given out following snowfall on 1/21/2022
- Inventoried and restocked first aid kits in patrol units.

Training:

No in service training this month
Officer Shawnie Higgins continues to go through the FTO program and is doing very well.

Significant Events and Investigations:

- Investigations working on multiple cases including various sex assaults. 5 background investigations are being conducting on potential police officer candidates for our one open position.

Significant Events:

- Officers went through a month with varying degrees of issues with multiple officers out with COVID and other issues. The PPD team pulled together and made it work including the Interim Chief of Police covering shifts to ensure proper coverage was still met.
- After a competitive process for chief of police vacancy, Jesse Stanford was selected and appointed by the town manager to become the next Police Chief for the Town of Palisade Police Department.

Message from Chief Jesse James Stanford:

I am honored and humbled to become the next Police Chief for the Town of Palisade PD. I am ready to move the department forward and continue to provide the excellent service our community deserves. The men and women who make our department great, I am the luckiest chief in the valley.



175 E 3rd Street
P.O. Box 128
Palisade, CO 81526

Phone: (970) 464-5602
Fax: (970) 464-5609
palisade.colorado.gov

EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – Feb 8, 2022

Date Range of Payables – Jan 22, 2022 – Feb 3, 2022

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 01/22/2022-02/03/2022

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
AFLAC INSURANCE	PR0122220	AFLAC Pre-tax Pay Period: 1/22/	01/26/2022	86.67	.00		
AFLAC INSURANCE	PR0122220	AFLAC After-Tax Pay Period: 1/2	01/26/2022	48.60	.00		
COLORADO DEPT OF REVENU	PR0122220	State Withholding Tax Pay Period	01/26/2022	3,061.00	.00		
COLORADO STATE TREASURE	PR0122221	State Unemployment Tax Pay Per	01/26/2022	275.43	.00		
FICA/MED/ P/R TAXES	PR0122222	Federal Withholding Tax Pay Peri	01/26/2022	8,061.05	.00		
FICA/MED/ P/R TAXES	PR0122222	Social Security Pay Period: 1/22/	01/26/2022	3,588.69	.00		
FICA/MED/ P/R TAXES	PR0122222	Social Security Pay Period: 1/22/	01/26/2022	3,588.69	.00		
FICA/MED/ P/R TAXES	PR0122222	Medicare Pay Period: 1/22/2022	01/26/2022	1,373.97	.00		
FICA/MED/ P/R TAXES	PR0122222	Medicare Pay Period: 1/22/2022	01/26/2022	1,373.97	.00		
FIRE AND POLICE PENSION	PR0122220	FPPA 457 Pay Period: 1/22/2022	01/26/2022	70.00	.00		
FIRE AND POLICE PENSION	PR0122220	FPPA Fire DD Pay Period: 1/22/2	01/26/2022	221.15	.00		
FIRE AND POLICE PENSION	PR0122220	Police Pension Pay Period: 1/22/	01/26/2022	2,706.91	.00		
FIRE AND POLICE PENSION	PR0122220	Police Pension Pay Period: 1/22/	01/26/2022	2,030.17	.00		
FIRE AND POLICE PENSION	PR0122220	Fire Pension Pay Period: 1/22/20	01/26/2022	829.32	.00		
FIRE AND POLICE PENSION	PR0122220	Fire Pension Pay Period: 1/22/20	01/26/2022	621.99	.00		
FIRE AND POLICE PENSION	PR0122220	FPPA Police DD Pay Period: 1/22	01/26/2022	721.83	.00		
ICMA TRST 401 - 107074	PR0122220	ICMA 401K Pay Period: 1/22/202	01/26/2022	2,468.24	.00		
ICMA TRST 401 - 107074	PR0122220	ICMA 401K Pay Period: 1/22/202	01/26/2022	2,468.24	.00		
ICMA TRST 457 - 304721	PR0122220	ICMA 457 Pay Period: 1/22/2022	01/26/2022	200.00	.00		
FAMILY SUPPORT REGISTRY	PR0122221	FIPS 056888833 Garnishment P	01/26/2022	227.07	227.07	01/27/2022	
MUTUAL OF OMAHA INSURANC	PR0122221	LTD - MOA Pay Period: 1/22/202	01/26/2022	18.34	.00		
MUTUAL OF OMAHA INSURANC	PR0122221	LTD - MOA Pay Period: 1/22/202	01/26/2022	37.57	.00		
ALPINE BANK CC	FH JAN 4614 -	PURCH IN ERROR	01/18/2022	4.20	.00		
CEBT Payments	PR0122221	PR - Medical Dental Vision Life M	01/26/2022	1,122.72	.00		
CEBT Payments	PR0122221	PR - Medical Dental Vision Life M	01/26/2022	1,944.00	.00		
CEBT Payments	PR0122221	PR - Medical Dental Vision Life D	01/26/2022	48.78	.00		
CEBT Payments	PR0122221	PR - Medical Dental Vision Life D	01/26/2022	111.00	.00		
CEBT Payments	PR0122221	PR - Medical Dental Vision Life VI	01/26/2022	10.50	.00		
CEBT Payments	PR0122221	PR - Medical Dental Vision Life VI	01/26/2022	26.00	.00		
CEBT Payments	PR0122221	PR - Medical Dental Vision Life LI	01/26/2022	110.37	.00		
CEBT Payments	PR0122221	PR - Medical Dental Vision Life LI	01/26/2022	13.55	.00		
CEBT Payments	PR0122221	PR - Medical Dental Vision Life LI	01/26/2022	15.75	.00		
Total :				37,485.77	227.07		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADMINISTRATION							
CAPITAL BUSINESS SYSTEMS	30958533	COPIER LEASE	01/31/2022	553.00	.00		
INTERNATIONAL INSTITUTE	43323 - 2022	2022 MEMBERSHIP DUES	01/04/2022	175.00	.00		
MESA COUNTY	R023998	PROPERTY TAX 2021	01/31/2022	161.00	.00		
MESA COUNTY	R024004	PROPERTY TAX 2021	01/31/2022	75.00	.00		
MESA COUNTY	R024055	PROPERTY TAX 2021	01/31/2022	96.00	.00		
MESA COUNTY	R024202	PROPERTY TAX 2021	01/31/2022	75.00	.00		
MESA COUNTY	R024203	PROPERTY TAX 2021	01/31/2022	75.00	.00		
MESA COUNTY	R024215	PROPERTY TAX 2021	01/31/2022	75.00	.00		
MESA COUNTY	R024342	PROPERTY TAX 2021	01/25/2022	75.00	.00		
MESA COUNTY	R024672	PROPERTY TAX 2021	01/31/2022	117.00	.00		
MESA COUNTY	R024674	PROPERTY TAX 2021	01/31/2022	138.00	.00		
MESA COUNTY	R025211	PROPERTY TAX 2021	01/25/2022	75.00	.00		
MESA COUNTY	R025422	PROPERTY TAX 2021	01/31/2022	75.00	.00		
MESA COUNTY	R025645	PROPERTY TAX 2021	01/25/2022	264.00	.00		
MESA COUNTY	R097126	PROPERTY TAX 2021	01/31/2022	96.00	.00		
MESA COUNTY	R097129	PROPERTY TAX 2021	01/31/2022	75.00	.00		
MESA COUNTY	R100481	PROPERTY TAX 2021	01/31/2022	222.00	.00		
MESA COUNTY	R100487	PROPERTY TAX 2021	01/31/2022	75.00	.00		
MESA COUNTY	R101064	PROPERTY TAX 2021	01/31/2022	117.00	.00		
MESA COUNTY	R103580	PROPERTY TAX 2020 & 2021	01/13/2021	150.00	.00		
MESA COUNTY	RT-000612	2022 TPR FEE	02/01/2022	1,000.00	.00		
OFFICE DEPOT	219826510001	OFFICE SUPPLY - ADMIN	01/13/2022	55.89	.00		
OFFICE DEPOT	219827108001	OFFICE SUPPLY - ADMIN	01/13/2022	24.70	.00		
OFFICE DEPOT	222189844001	OFFICE SUPPLY - ADMIN	01/21/2022	31.15	.00		
OFFICE DEPOT	222700857001	OFFICE SUPPLY - ADMIN-CRED	01/19/2022	50.61-	.00		
VERIZON WIRELESS	9897401582	TOWN MANAGER	01/15/2022	51.47	.00		
J-U-B ENGINEERS	0149799	ADMIN PRO SERVICES	01/25/2022	2,001.47	.00		
ALPINE BANK CC	JH JAN 3061 -	ADMIN - DUES	01/18/2022	52.99	.00		
ALPINE BANK CC	KF JAN 3160 -	ADMIN - TRAVEL/TRAINING - BR	01/18/2022	329.00	.00		
ALPINE BANK CC	KF JAN 3160 -	ADMIN - TRAVEL/TRAINING - BR	01/18/2022	329.00	.00		
ALPINE BANK CC	KF JAN 3160 -	ADMIN - TRAVEL/TRAINING - BR	01/18/2022	329.00	.00		
ALPINE BANK CC	KF JAN 3160 -	ADMIN - OPERATING	01/18/2022	110.96	.00		
ALPINE BANK CC	KF JAN 3160 -	ADMIN - OPERATING	01/18/2022	15.99	.00		
ALPINE BANK CC	ML JAN 3103 -	ADMIN - MONTHLY SAFETY AW	01/18/2022	209.90	.00		
ALPINE BANK CC	TWARD JAN 0	ADMIN - OFFICE SUPPLIES	01/18/2022	107.43	.00		
COLUMN SOFTWARE, PBC	4E284DA7-008	Ordinance Notice	01/26/2022	8.71	.00		
COLUMN SOFTWARE, PBC	4E284DA7-008	Ordinance Notice	01/26/2022	11.13	.00		
COLUMN SOFTWARE, PBC	4E284DA7-008	Ordinance Notice	01/26/2022	10.65	.00		
COLUMN SOFTWARE, PBC	4E284DA7-008	NOTICE - LIQUOR LICENSE	01/31/2022	11.13	.00		
AMAZON CAPITAL SERVICES	1M3F-WJLT-J9	ADMIN - OFFICE SUPPLIES	02/01/2022	142.10	.00		
AMAZON CAPITAL SERVICES	1NPG-QGLQ-J	ADMIN - OFFICE SUPPLIES - SE	02/01/2022	65.98	.00		
AMAZON CAPITAL SERVICES	1NPG-QGLQ-J	ADMIN - OFFICE SUPPLIES	02/01/2022	15.98	.00		
Total ADMINISTRATION:				7,628.02	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COMMUNITY DEVELOPMENT							
J-U-B ENGINEERS	0149799	COMM DEV - CRESTHAVEN AC	01/25/2022	960.00	.00		
J-U-B ENGINEERS	0149799	COMM DEV - HAPPY CAMPER	01/25/2022	38.40	.00		
J-U-B ENGINEERS	0149799	COMM DEV - VINEYARDS MOBI	01/25/2022	38.40	.00		
ALPINE BANK CC	BR JAN 5819 -	COMM DEV - DUES	01/18/2022	14.99	.00		
ALPINE BANK CC	TODDW JAN 4	COMM DEV - DUES	01/18/2022	14.99	.00		
Total COMMUNITY DEVELOPMENT:				1,066.78	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
TOURISM FUND							
ALPINE BANK CC	KF JAN 3160 -	TOURISM - ON LINE MARKETIN	01/18/2022	170.00	.00		
AMY NUERNBERG	73738351	TAB - MAP DEVELOPMENT	01/31/2022	126.00	.00		
Total TOURISM FUND:				296.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
RECREATION							
ALPINE BANK CC	KF JAN 3160 -	BLUEGRASS MARKETING	01/18/2022	66.99	.00		
AMAZON CAPITAL SERVICES	14XQ-4C74-JP	RECREATION - SUPPLIES	02/01/2022	67.99	.00		
Total RECREATION:				134.98	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POLICE							
GALLS, LLC	020132826	PD- UNIFORMS	01/04/2022	41.37	.00		
VERIZON WIRELESS	9897401582	POLICE DEPARTMENT CELL PH	01/15/2022	565.00	.00		
VERIZON WIRELESS	9897401582	PD BLUETREE MODEM	01/15/2022	360.09	.00		
COOP COUNTRY	245662	PD CAR WASH	01/20/2022	2.52	.00		
COOP COUNTRY	245755	PD CAR WASH	01/26/2022	4.64	.00		
STANFORD, JESSE	2022.01.26	PD - MASKS	01/26/2022	62.92	.00		
ALPINE BANK CC	TB JAN 3111 -	PD - SMALL EQUIP	01/18/2022	5,500.44	.00		
ALPINE BANK CC	TRAVEL 1 JAN	PD - PROFESSIONAL SERVICE	01/18/2022	600.00	.00		
SEGERS, ROBERT	FBP02012022	FBP REIMBURSEMENT	02/01/2022	150.00	.00		
AMAZON CAPITAL SERVICES	11CK-CD1T-FH	PD - OPERATING	02/01/2022	321.72	.00		
RHINEHART OIL CO., LLC	IN-606895-22	PD - GAS/DIESEL	01/21/2022	118.33	.00		
RHINEHART OIL CO., LLC	IN-619819-22	PD - GAS/DIESEL	01/28/2022	117.36	.00		
Total POLICE:				7,844.39	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CEMETERY							
GOODWIN SERVICE, INC.	T135	TOILET CLEANING - CEMETER	02/01/2022	60.00	.00		
RHINEHART OIL CO., LLC	IN-606895-22	CEMETERY - GAS/DIESEL	01/21/2022	30.66	.00		
RHINEHART OIL CO., LLC	IN-619819-22	CEMETERY - GAS/DIESEL	01/28/2022	32.27	.00		
FRIGID FLUID COMPANY	222137	CEMETERY - SM EQUIPMENT -	02/01/2022	9,563.36	.00		
Total CEMETERY:				9,686.29	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FIRE / EMS							
BOOKCLIFF AUTO PARTS INC	367007	FD VEHICLE REPAIRS	01/25/2022	91.18	.00		
BOUND TREE MEDICAL, LLC	84381212	MEDICAL SUPPLIES/EMS	01/27/2022	30.20	.00		
BOUND TREE MEDICAL, LLC	84385103	MEDICAL SUPPLIES/EMS	01/31/2022	2,101.56	.00		
MESA COUNTY	EM-000376	AMBULANCE TRANSPORT FEE	01/19/2022	3,100.00	.00		
PALISADE PHARMACY	15755	EMS - MEDICAL SUPPLIES	12/03/2021	35.67	35.67	01/27/2022	
VERIZON WIRELESS	9897401582	FIRE DEPT / CHIEF	01/15/2022	96.69	.00		
ALPINE BANK CC	JW JAN 5835 -	FD - OPERATING - BLS CSARDS	01/18/2022	24.00	.00		
HARTMAN BROTHERS, INC	363968	FD - OXYGEN	01/28/2022	25.45	.00		
AMAZON CAPITAL SERVICES	1T4D-1MGJ-G	FD - BUILDING REPAIR/MAINT	02/01/2022	18.50	.00		
RHINEHART OIL CO., LLC	IN-606895-22	FD/EMS - GAS/DIESEL	01/21/2022	110.75	.00		
RHINEHART OIL CO., LLC	IN-619819-22	FD/EMS - GAS/DIESEL	01/28/2022	140.14	.00		
Total FIRE / EMS:				5,774.14	35.67		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
EMS							
BOOKCLIFF AUTO PARTS INC	361583	STREETS / PARKS SHARED CO	01/12/2022	65.28	.00		
BOOKCLIFF AUTO PARTS INC	361876	STREETS / PARKS SHARED CO	01/13/2022	16.62	.00		
BOOKCLIFF AUTO PARTS INC	361958	STREETS / PARKS SHARED CO	01/13/2022	30.68	.00		
BOOKCLIFF AUTO PARTS INC	362099	STREETS / PARKS SHARED CO	01/13/2022	213.98	.00		
BOOKCLIFF AUTO PARTS INC	364381	STREETS / PARKS SHARED CO	01/19/2022	48.84	.00		
BOOKCLIFF AUTO PARTS INC	368363	STREETS / PARKS SHARED CO	01/28/2022	104.33	.00		
BOOKCLIFF AUTO PARTS INC	368367	STREETS / PARKS SHARED CO	01/28/2022	17.98	.00		
BOOKCLIFF AUTO PARTS INC	368634	STREETS / PARKS SHARED CO	01/28/2022	95.28	.00		
HONNEN EQUIPMENT CO.	1342866	SHARED DEPT EXPENSES	01/25/2022	377.60	.00		
WESTERN IMPLEMENT	IN84378	SHARED EXPENSES	01/25/2022	8.64	.00		
COOP COUNTRY	245663	PW CAR WASH	01/20/2022	10.00	.00		
COOP COUNTRY	245664	PW CAR WASH	01/20/2022	10.00	.00		
COOP COUNTRY	245756	PW CAR WASH	01/26/2022	8.00	.00		
ALPINE BANK CC	DJ JAN 4424 -	SHARED EXPENSES	01/18/2022	23.99	.00		
ALPINE BANK CC	DJ JAN 4424 -	SHARED EXPENSES	01/18/2022	49.96	.00		
ALPINE BANK CC	DJ JAN 4424 -	SHARED EXPENSES	01/18/2022	7.59	.00		
ALPINE BANK CC	DJ JAN 4424 -	SHARED EXPENSES	01/18/2022	96.70	.00		
ALPINE BANK CC	DJ JAN 4424 -	SHARED EXPENSES	01/18/2022	19.80	.00		
AMAZON CAPITAL SERVICES	14XQ-4C74-JP	SHARED EXPENSES - STREET	02/01/2022	29.99	.00		
HONK-KEY LOCK & SAFE LLC	2	SHARED EXPENSES - VEHICLE	01/12/2022	45.00	.00		
Total EMS:				1,218.90	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
STREETS							
PLAZA REPROGRAPHICS	282079	MARKING PAINT - STREETS	01/27/2022	99.00	.00		
ALPINE BANK CC	DJ JAN 4424 -	STREETS - OPERATING	01/18/2022	84.04	.00		
ALPINE BANK CC	DJ JAN 4424 -	STREETS - OPERATING	01/18/2022	84.04-	.00		
ALPINE BANK CC	JH JAN 3061 -	CAPITAL PROJECTS - MAIN ST	01/18/2022	5,770.64	.00		
AMAZON CAPITAL SERVICES	1GT4-H4Q4-F	STREETS - REPAIR & MAINT - V	02/01/2022	17.99	.00		
RHINEHART OIL CO., LLC	IN-606895-22	STREETS - GAS/DIESEL	01/21/2022	76.66	.00		
RHINEHART OIL CO., LLC	IN-619819-22	STREETS - GAS/DIESEL	01/28/2022	80.67	.00		
Total STREETS:				6,044.96	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER							
BOOKCLIFF AUTO PARTS INC	366437	WATER - VEHICLE MAINTENAN	01/24/2022	16.32	.00		
CASTINGS, INC.	68033	METER PIT PARTS	01/27/2022	636.24	.00		
DANA KEPNER COMPANY	1553703-01	WATER DIST - METER UPGRAD	01/26/2022	12,027.42	.00		
DANA KEPNER COMPANY	1554637-00	WATER DIST - METERS	01/19/2022	8,186.26	.00		
FERGUSON US HOLDINGS, INC	1238432-2	WATER DIST - OPERATING	01/20/2022	159.40	.00		
FERGUSON US HOLDINGS, INC	1293425	WATER SUPPLIES - HYDRANT	01/20/2022	3,255.95	.00		
FERGUSON US HOLDINGS, INC	1295014	METER PIT - PLASTIC METER P	01/20/2022	1,152.00	.00		
FERGUSON US HOLDINGS, INC	1295026	WATER DIST - OPERATING	01/26/2022	753.50	.00		
FERGUSON US HOLDINGS, INC	1295896	WATER DIST - OPERATING	01/26/2022	699.59	.00		
FERGUSON US HOLDINGS, INC	1296101	WATER SUPPLIES - HYDRANT	01/27/2022	2,949.74	.00		
HEUTON TIRE COMPANY INC.	161002	WATER-TIRES	01/27/2022	157.50	.00		
HONNEN EQUIPMENT CO.	1342867	SHARED DEPT EXPENSES	01/25/2022	17.26	.00		
HONNEN EQUIPMENT CO.	1342869	SHARED DEPT EXPENSES	01/25/2022	852.96	.00		
HONNEN EQUIPMENT CO.	1342871	SHARED DEPT EXPENSES	01/25/2022	378.32	.00		
HONNEN EQUIPMENT CO.	1342872	WATER EQUIP REPAIRS	01/25/2022	173.50	.00		
HONNEN EQUIPMENT CO.	1343043	WATER EQUIP REPAIRS	01/25/2022	22.20-	.00		
LITTLETON, MICHAEL	2022.01.28	MILEAGE - WATER OPERATING	01/28/2022	46.23	.00		
PLAZA REPROGRAPHICS	282079	MARKING PAINT - WATER DIST	01/27/2022	297.00	.00		
U S POSTOFFICE	JAN 2022 UTIL	WATER	02/01/2022	182.74	182.74	02/01/2022	
UTILITY NOTIFICATION	222010999	LOCATE SERVICE	01/31/2022	150.80	.00		
VERIZON WIRELESS	9897401581	PUBLIC WORKS CELL PHONES	01/15/2022	144.51	.00		
VERIZON WIRELESS	9897401582	PUBLIC WORKS CELL PHONES	01/15/2022	165.16	.00		
KIMBALL MIDWEST	9529039	WATER DIST - BIN STOCK	01/12/2022	221.01	221.01	01/27/2022	
DPE, LLC	7099	SITE LEASE-PAL PT.	01/31/2022	75.00	.00		
FLENNIKEN, BRIAN E	2022.01.28	MILEAGE - WATER	01/28/2022	3.94	.00		
ALPINE BANK CC	BC JAN 3152 -	WATER - BLDG MAINT & REPAI	01/18/2022	31.16	.00		
ALPINE BANK CC	FM JAN 3145 -	WATER - SUPPLIES	01/18/2022	7.29	.00		
ALPINE BANK CC	ML JAN 3103 -	WATER - SUBSCRIPTIONS	01/18/2022	14.99	.00		
ALPINE BANK CC	ML JAN 3103 -	WATER - OPERATING	01/18/2022	62.96	.00		
ALPINE BANK CC	ML JAN 3103 -	WATER - SUPPLIES	01/18/2022	30.98	.00		
RHINEHART OIL CO., LLC	IN-606895-22	WATER - GAS/DIESEL	01/21/2022	107.32	.00		
RHINEHART OIL CO., LLC	IN-619819-22	WATER - GAS/DIESEL	01/28/2022	112.94	.00		
Total WATER:				33,047.79	403.75		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER PLANT							
ALL-PHASE	2688-1016191	SEWER PLANT MAINTENANCE	01/19/2022	24.37	24.37	01/27/2022	
AQUA-AEROBIC SYSTEMS, INC	1031332	SEWER LAGOON REPAIR - AER	12/21/2021	857.93	857.93	01/27/2022	
AQUA-AEROBIC SYSTEMS, INC	1031512	SEWER LAGOON REPAIR - PLA	01/12/2022	2,385.43	.00		
CITY OF GRAND JUNCTION	2021-0007428	LAB TESTING	12/31/2021	198.00	.00		
U S POSTOFFICE	JAN 2022 UTIL	TRASH	02/01/2022	45.69	45.69	02/01/2022	
USA BLUEBOOK	859168	SEWER TREATMENT CHEMICA	01/26/2022	706.55	.00		
ALPINE BANK CC	FH JAN 4614 -	SEWER - TREATMENT - SUPPLI	01/18/2022	48.81	.00		
ALPINE BANK CC	FH JAN 4614 -	SEWER - TREATMENT - SUPPLI	01/18/2022	22.79	.00		
ALPINE BANK CC	FH JAN 4614 -	SEWER - TREATMENT - SUPPLI	01/18/2022	25.76	.00		
ALPINE BANK CC	FH JAN 4614 -	SEWER - TREATMENT - SUPPLI	01/18/2022	68.16	.00		
ALPINE BANK CC	FH JAN 4614 -	SEWER - TREATMENT - SUPPLI	01/18/2022	32.54	.00		
ALPINE BANK CC	ML JAN 3103 -	SEWER - TREATMENT - SUPPLI	01/18/2022	50.40	.00		
RECLA METALS LLLP	16659	SEWER TREATMENT - STAINLE	01/27/2022	10.20	.00		
RHINEHART OIL CO., LLC	IN-606895-22	SEWER - GAS/DIESEL	01/21/2022	30.66	.00		
RHINEHART OIL CO., LLC	IN-619819-22	SEWER - GAS/DIESEL	01/28/2022	32.27	.00		
Total SEWER PLANT:				4,539.56	927.99		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER COLLECTION							
CANYON SYSTEMS, INC.	15364	LIFT STATION MAINTENANCE	01/26/2021	252.18	.00		
PLAZA REPROGRAPHICS	282079	MARKING PAINT - SEWER	01/27/2022	49.50	.00		
U S POSTOFFICE	JAN 2022 UTIL	SEWER	02/01/2022	45.69	45.69	02/01/2022	
USA BLUEBOOK	859168	SEWER COLLECTION - SUPPLI	01/26/2022	33.95	.00		
ALPINE BANK CC	FH JAN 4614 -	SEWER COLLECTION SUPPLIE	01/18/2022	106.61	.00		
Total SEWER COLLECTION:				487.93	45.69		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
U S POSTOFFICE	JAN 2022 UTIL	SOLID WASTE	02/01/2022	91.37	91.37	02/01/2022	
Total :				91.37	91.37		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PARKS							
BESTWAY SERVICES	222771	PORTA POTTY RENTAL	12/21/2021	210.00	.00		
JOHN DEERE FINANCIAL	858747/16	PARK SUPPLIES	02/02/2022	26.99	.00		
GOODWIN SERVICE, INC.	T135	TOILET CLEANING - RIVERBEN	02/01/2022	120.00	.00		
GOODWIN SERVICE, INC.	T135	TOILET CLEANING-BIKE TREK	02/01/2022	60.00	.00		
GOODWIN SERVICE, INC.	T135	VAULT CLEANING/ TOILET CLE	02/01/2022	300.00	.00		
GRAND VALLEY IRRIGATION	01.14.2022 - 2	IRRIGATION SHARES	01/14/2022	476.13	.00		
PEACHTREE HARDWARE AND	21106	PALISADE PLUNGE PARKING L	01/31/2022	182.94	.00		
ALPINE BANK CC	BC JAN 3152 -	PARKS - OPERATING	01/18/2022	176.09	.00		
ALPINE BANK CC	TWARD JAN 0	PARKS- UNIFORMS FOR PARK	01/18/2022	444.00	.00		
ALPINE BANK CC	TWARD JAN 0	PARKS- UNIFORMS FOR PARK	01/18/2022	461.50	.00		
ALPINE BANK CC	TWARD JAN 0	PARKS- UNIFORMS/BOOTS FO	01/18/2022	219.98	.00		
RHINEHART OIL CO., LLC	IN-606895-22	PARKS - GAS/DIESEL	01/21/2022	61.33	.00		
RHINEHART OIL CO., LLC	IN-619819-22	PARKS - GAS/DIESEL	01/28/2022	64.54	.00		
Total PARKS:				2,803.50	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POOL							
ALPINE BANK CC	BC JAN 3152 -	POOL REPAIR	01/18/2022	21.99	.00		
ALPINE BANK CC	BC JAN 3152 -	POOL REPAIR	01/18/2022	154.97	.00		
ALPINE BANK CC	BC JAN 3152 -	POOL REPAIR	01/18/2022	33.99	.00		
ALPINE BANK CC	BC JAN 3152 -	POOL REPAIR	01/18/2022	35.36	.00		
ALPINE BANK CC	BC JAN 3152 -	POOL - TRAINING/CERT	01/18/2022	320.00	.00		
ALPINE BANK CC	BC JAN 3152 -	POOL REPAIR	01/18/2022	9.99	.00		
Total POOL:				576.30	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FACILITIES							
ALL-PHASE	2688-1016570	FACILITIES - LIGHTING	01/27/2022	108.00	.00		
CURRENT SOLUTIONS, LLC.	10386	FACILITIES - COMM CENTER -	02/01/2022	1,403.00	.00		
TAYLOR FENCE COMPANY /	G55100	FACILITIES - FENCE RENTAL -	01/20/2022	48.60	.00		
TAYLOR FENCE COMPANY /	G55101	FACILITIES - FENCE RENTAL -	01/20/2022	248.40	.00		
TAYLOR FENCE COMPANY /	G55102	FACILITIES - FENCE RENTAL -	01/20/2022	38.40	.00		
ROBERTS PLUMBING & HEATIN	25466	HEATERS - VETERAN MEMORI	01/25/2022	147.50	.00		
ALPINE BANK CC	BC JAN 3152 -	BLDG - REPAIR & MAINT - COM	01/18/2022	116.16	.00		
ALPINE BANK CC	BC JAN 3152 -	FACILITIES - 5203 - SUPPLIES	01/18/2022	22.99	.00		
ALPINE BANK CC	BC JAN 3152 -	FACILITIES - 5203 - SUPPLIES	01/18/2022	19.28	.00		
ALPINE BANK CC	BC JAN 3152 -	FACILITIES - 5203 - SUPPLIES	01/18/2022	6.99	.00		
ALPINE BANK CC	BC JAN 3152 -	BLDG - REPAIR & MAINT - ANNE	01/18/2022	6.16	.00		
ALPINE BANK CC	BC JAN 3152 -	BLDG - REPAIR & MAINT - GYM	01/18/2022	93.98	.00		
ALPINE BANK CC	BC JAN 3152 -	BLDG - REPAIR & MAINT - ANNE	01/18/2022	26.55	.00		
ALPINE BANK CC	BC JAN 3152 -	BLDG - REPAIR & MAINT - COM	01/18/2022	49.07	.00		
ALPINE BANK CC	BC JAN 3152 -	BLDG - REPAIR & MAINT - ANNE	01/18/2022	14.99	.00		
ALPINE BANK CC	BC JAN 3152 -	BLDG - REPAIR & MAINT - ANNE	01/18/2022	28.60	.00		
ALPINE BANK CC	TWARD JAN 0	FACILITIES - 5203 - MOTION AC	01/18/2022	459.94	.00		
ALSCO INC	LGRA2582900	BUILDING - REP & MAINT - FLO	01/03/2022	49.31	.00		
ALSCO INC	LGRA2588367	BUILDING - REP & MAINT - FLO	01/14/2022	50.80	.00		
ALSCO INC	LGRA2591034	BUILDING - REP & MAINT - FLO	01/21/2022	50.80	.00		
ALSCO INC	LGRA2593723	BUILDING - REP & MAINT - FLO	01/28/2022	50.80	.00		
AMAZON CAPITAL SERVICES	14XQ-4C74-JP	ADMIN - FURNITURE	02/01/2022	114.98	.00		
AMAZON CAPITAL SERVICES	14XQ-4C74-JP	FACILITIES - BUILDING REPAIR	02/01/2022	21.99	.00		
AMAZON CAPITAL SERVICES	14XQ-4C74-JP	ADMIN - FURNITURE	02/01/2022	168.29	.00		
Total FACILITIES:				3,345.58	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
J-U-B ENGINEERS	0149799	CAPITAL PROJECTS - USDA GR	01/25/2022	1,083.00	.00		
J-U-B ENGINEERS	0149799	CAPITAL PROJECTS - OLD HS A	01/25/2022	205.50	.00		
J-U-B ENGINEERS	0149799	CAPITAL PROJECTS - OLD HS -	01/25/2022	2,907.26	.00		
J-U-B ENGINEERS	0149802	MMOF GRANT - ENG SERV - CA	01/25/2022	500.00	.00		
HERRON ENTERPRISES USA, I	091214C	CAPITAL PROJECTS - SITE RE	01/14/2022	10,850.00	.00		
Total :				15,545.76	.00		
Grand Totals:				137,618.02	1,731.54		

Finance Director: 
 (Finance Department Review and Approval for Payment)

Date: February 3, 2022

Town Manager: 
 (Administrative Review and Approval for Payment)

Date: 2.3.2022

Mayor: _____
 (Board of Trustees Review and Approval for Payment)

Date: _____

Town Clerk: _____
 (Document Recorded)

Date: _____

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 01/22/2022-02/03/2022



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
January 25, 2022**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Susan L’Hommedieu, Ellen Turner, Bill Carlson, and Mayor Pro-Tem Thea Chase. Trustee Nicole Maxwell was absent. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, and Community Development (CD) Director Brian Rusche.

AGENDA ADOPTION

Motion #1 by Trustee Turner, seconded by Trustee Sommerville, to approve the agenda as amended to remove item C of New Business “Resolution 2022-01 – Setting Ballot Language.”

A voice vote was requested
Motion carried unanimously

PRESENTATIONS

Sing Up the Sun! and the Handmade Parade

Alice Dussart gave a brief presentation on the various events planned for Sing Up the Sun! and the Handmade Parade.

State of Palisade High School Address

Presented by Dan Bollinger, PHS Principal, and David Miller, President of the PHS Community Advisory Council.

PUBLIC COMMENT

None was offered.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson reviewed her Manager’s Report and explained the timeline for various projects being undertaken by the Town.

Town Manager Hawkinson explained that the Colorado Department of Transportation (CDOT) is accepting applications for a \$2 Million multimodal grant for street/sidewalk improvements and asked the Board for permission to apply. ***The consensus of the Board is to move forward with applying for the CDOT multimodal grant.***

She went on to advise the Board of Trustees that the Fire Department is looking into three possible grants:

1. “Assistance to Firefighters” through FEMA for 20 new self-contained breathing apparatuses (SCBAs). The total project cost would be \$394,729.00 with a Palisade match of \$15,822.00. This grant would be in conjunction with Clifton Fire Department (whose match would be \$20,000.00).
2. “Emergency Trauma and Medical Services” through the Colorado Department of Public Health and Environment to purchase two power load gurney systems in our ambulances. The total project cost would be \$98,000.00 with a Palisade match of \$49,000.00.
3. A Mesa County EMS Council grant for new AED’s for the Police and Fire Departments. The total project cost would be \$8,000.00 with a Palisade match of \$4,000.00.

After a brief discussion, *the consensus of the Board is to move forward with applying for all three grants.*

Lastly, Town Manager Hawkinson asked the Board if they would like to have a work session or a Board Retreat in February. *The consensus of the Board is to have a Board Retreat on February 12, 2022, 10:00 am – 1:00 pm, with Steve Shultz as the moderator. No work session will be planned for February 15, 2022.*

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – January 6, 2022 – January 21, 2022
- **Minutes**
 - Minutes from the January 11, 2022, Regular Board Meeting

Motion #2 by Trustee Sommerville, seconded by Trustee Turner, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L’Hommedieu

No:

Absent: Trustee Maxwell

Motion Carried.

PUBLIC HEARING I

Ordinance 2022-06: PRO 2022-1 – Winding River Mobile Home Park - Rezone Property at 317 W. Eighth Street to Planned Unit Development (PUD)

Mayor Mikolai opened the public hearing at 6:34 pm.

CD Director Rusche reviewed his staff report citing the findings of fact and staff recommendations.

The property is an existing mobile home park zoned CB (Commercial Business), and the request is to consider a Planned Unit Development (PUD) to rearrange the layout and increase the number of units within the park, now known as Winding River.

The applicant has submitted a proposal to keep 16 of the existing units, relocate five units to different spaces within the park, and add 17 new manufactured homes for a total of 38 dwelling units within the same land area. To accommodate these new units, which will replace several abandoned and deteriorating units that currently exist, the applicant is requesting deviations from the current dimensional standards, which were established well after the annexation and development of this park. The specific requests are incorporated into the rezone request to designate the property as a Planned Development.

The owner anticipates infrastructure improvements will be necessary to accommodate the proposed layout of the park. An initial review of this plan has been done by JUB engineers as well as the Palisade Fire Department, among others. An additional fire hydrant, as well as other potential infrastructure upgrades, will be the next step through an administrative site plan review if the proposed plan is approved.

Approval Criteria:

No planned development may be approved by the Town Board unless all of the following criteria are satisfied:

1. Consistency with the adopted plans of the Town;
2. General conformance with the Town's adopted comprehensive plan;
The Comprehensive Plan – Future Land Use Map (2007) designates the property as a mobile home park, while the existing zoning of CB (Commercial Business) does not include a manufactured home park as a permitted use.
3. Suitability of the subject property for uses permitted by the current versus the proposed district;
The proposed Planned Development would have a single-use (manufactured home park) with specific standards due to the unique design of this existing park.
4. Whether the proposed change tends to improve the balance of uses or meets a specific demand in the Town;
There is a demand for affordable housing in Palisade in a form that allows more flexibility than traditional single-family development. The proposed upgrades to a number of the units, as well as the overall layout and functionality of the park, have long been a goal of the Town, and the proposed investment is welcome.
5. The capacity of adequate public facilities and services including schools, roads, recreation facilities, wastewater treatment and water supply facilities and stormwater drainage facilities for the proposed use;
Winding River is ideally situated adjacent to Taylor Elementary, and improvements are coming soon to the adjacent Highway 6 frontage that will provide a better pedestrian environment and access to the rest of the Town north of the highway.

Typically, new development dedicates additional open space or pays a fee-in-lieu of. The existing mobile home park does not have any formal open space or recreational amenities of its own, nor is there much room to incorporate, but it is adjacent to the Town-owned parcel that connects to Taylor Elementary.

Staff has discussed, and the owner is prepared to commit funds that could be used on this parcel to offset the typical fees for open space.

The utilities within the park are shared among the units, with meters and connections to the Town mains located along the highway. There is sufficient capacity to increase the number of units, and the owners will prepare more detailed plans for how to connect these units to the system.

6. It has been determined that the legal purposes for which zoning exists are not contravened;
The legal purposes for which zoning exists are not contravened by this request.
7. It has been determined that there will be no adverse effect upon adjoining property owners unless such effect can be justified by the overwhelming public good or welfare; and
The proposed improvements to the existing mobile home park, along with the improvements made by the Town on Highway 6, will improve the public welfare and provide business to neighboring commercial properties. Investing in the provision of affordable housing satisfies a public need.
8. It has been determined that no one (1) property owner or small group of property owners will benefit materially from the change to the detriment of the general public.
The public would benefit from the investment in this property and from the improved housing choices in Palisade.

The Planning Commission conducted a Public Hearing on this request on January 18, 2022, and recommended approval of this request to the Board of Trustees.

Applicant Andy Glinsky, Senior Vice President of Stonetown Capital, gave a presentation that will be a permanent attachment to these minutes.

Mayor Mikolai opened the hearing to public comment.

Jeff Snook 424 W 8th Street, Palisade, expressed his support of the project and of improving the looks of Palisade properties.

Mayor Mikolai opened the hearing to Board comments.

Trustee L'Hommedieu asked the applicant how many residences were currently occupied and if they would be displaced with the proposed renovations? The applicant responded that there is 28 current residents and that they will not be displaced with this process.

Trustee Somerville felt like his biggest concern would be the displacement of people and gentrification but loved the idea of improving the look of the area.

Mayor Mikolai appreciated the willingness of the applicant to work with the Town to create a facade that will go along with the multimodal project that will be happening along the highway.

Trustee Turner expressed her enthusiasm for affordable housing in Palisade.

Mayor Pro-Tem Chase agreed that the proposal is wonderful for our community, but is uneasy about the PUD zoning, as the Town has not historically used it that often. She questioned if the Town’s zoning needed to be reviewed in order to allow affordable housing in more areas.

Trustee Carlson inquired about onsite management, and the applicant stated that the manager would be off-site but close within the valley.

Mr. Glinsky closed by reiterating that they want to make the property inviting and provide affordable housing in Palisade.

Motion #3 by Trustee Somerville, seconded by Trustee Turner to approve Ordinance 2022-06 entitled “An Ordinance of the Town of Palisade, Colorado, Amending the Zone District Map of the Town by Zoning Certain Property Known as 317 W. 8th Street (Mesa County Parcel No. 2941-031-04-015) From Commercial Business (CB) to Planned Development (PD) Zone District.”

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L’Hommedieu, Mayor Mikolai

No:

Absent: Trustee Maxwell

Motion carried.

Mayor Mikolai closed the public hearing at 7:18 pm.

PUBLIC HEARING II

Ordinance 2022-07: PRO 2022-3 – 702 37 1/10 Road Rezone - Rezone Property at 702 37 1/10 Road to Mixed Use (MU)

Mayor Mikolai opened the public hearing at 7:18 pm.

CD Director Rusche gave a brief presentation outlining the findings of fact and staff recommendations.

The property is currently zoned Low-Density Residential (LDR), and the request is for Mixed-Use (MU) zoning, with the intent of establishing a food truck court on the south half of the property.

Approval Criteria:

No rezoning may be approved by the Town Board unless all of the following criteria are satisfied:

1. Consistency with the adopted plans and policies of the Town;
The Comprehensive Plan – Future Land Use Map (2007) designates the property as low-density residential, which reflected its use at the time the plan was developed. It did not consider the fact that only three (3) residences exist along this stretch of 37 1/10 Road and that the adjacent property, consisting of nearly 20 acres, is zoned CB (Commercial Business).

The Mixed-Use (MU) zone district was established to facilitate adaptive reuse and preservation of older residential structures and compatible new nonresidential development. The MU district is primarily a residential district; only modest-scale nonresidential uses are allowed. Nonresidential uses are encouraged to occupy existing residential structures without changing the character of

such structures and to emphasize pedestrian rather than vehicular access. The MU district may be used as a transitional district between residential and nonresidential districts.

While the owner is not seeking to reuse the existing residence, as it remains a viable dwelling, there is unused property adjacent to the residence. This property is not suitable for another residence, as it is directly on the corner of the access road, nor is it the desire to demolish the existing residence and redevelop the entire property. The proposed food truck court could represent an interim use, with minimal investment necessary, until additional infrastructure is constructed (specifically sewer), likely when the adjacent parcel of 20 acres is developed. As noted, the MU zone district may be used as a transitional district between the remaining residences on 37 1/10 Road and the adjacent highway and undeveloped property, which has previously been considered for mixed-use as well.

2. Suitability of the subject property for uses permitted by the current versus the proposed district; *The property owner desires to use about a quarter (1/4) of an acre of unused property as a food truck court. There are currently no standards within the Land Development Code for a food truck court; however, restaurants are a permitted use within the Mixed Use (MU) Zone. The MU zone would not preclude an additional residence, while the current zoning would limit future use to just residential.*

The applicant has provided a concept drawing that shows how food trucks, along with associated parking for cars and bikes, would fit within upon the quarter-acre portion of the lot.

3. Whether the proposed change tends to improve the balance of uses or meets a specific demand in the Town; *Food trucks have become popular in Palisade and throughout the Grand Valley in recent years. They provide a variety of cuisine and are an asset during the many events hosted in Palisade. They offer an opportunity to invest in a business without as much overhead as a typical restaurant and allows the business to “follow the crowds” due to their mobile nature. The proposed location of a food truck court just off Highway 6 (and across the street from a winery) provides additional opportunities, particularly to tourists, to dine in Palisade. There has been a cultural change that warrants consideration of the proposed rezone as an action that would advance the welfare of the Town.*
4. The capacity of adequate public facilities and services including schools, roads, recreation facilities, wastewater treatment and water supply facilities and stormwater drainage facilities for the proposed use; *Unlike a residential use, a commercial use does not impact school enrollment or parks and recreation facilities. The site is accessible by 37 1/10 Road but is set back some distance from Highway 6, with no direct access available. There is the existing frontage road adjacent to the property on the south. The property is served by an existing Town water tap but is not connected to the sanitary sewer. However, the proposed use would not require public utilities, except electricity, as food trucks are self-contained units. Future development of the property may require improvements to public facilities, but the proposed zone change would still be necessary to justify investment at a higher level than currently exists.*
5. It has been determined that the legal purposes for which zoning exists are not contravened; *The legal purposes for which zoning exists are not contravened by this request.*

6. It has been determined that there will be no adverse effect upon adjoining property owners unless such effect can be justified by the overwhelming public good or welfare; and
While there is another residence to the north, the existing residence would remain as a buffer, and there is no development to the east. The property is a corner lot, visible from Highway 6, making it a good location for future commercial use. The intent behind a food truck court is a low impact, potentially temporary use of the property, as no significant infrastructure is proposed. Future development of the adjacent property may change the demand for this parcel, in which case the proposed zoning would allow a range of uses, subject to further review.

7. It has been determined that no one (1) property owner or small group of property owners will benefit materially from the change to the detriment of the general public.
The public would benefit from the increase in sales taxes generated by a food truck court, as well as the benefit of additional food options for residents and visitors alike.

The Planning Commission conducted a Public Hearing on this request on January 18, 2022, and recommended approval of this request to the Board of Trustees.

Applicants Karina and Nate Parenteau gave a brief description of their plan for the property at 702 37 1/10 Road if the zoning request is approved.

Mayor Mikolai opened the hearing to public comment.

Kacey Atchison 3940 Rapid Creek Road, stated that, as a traffic engineer, he feels the proposed use will draw mostly local traffic and not much more.

Jeff Snook 424 W 8th Street, the owner of Spoke and Vine Motel and of a restaurant downtown, feels that a food truck court is a great idea and doesn't see traffic becoming a problem.

Mayor Mikolai opened the hearing to Board comment.

Mayor Pro-Tem Chase asked the applicant about the lease structure they plan on implementing. Mrs. Parenteau responded that they would like to have stationary trucks, but more than likely, the trucks will be on a rotating schedule.

Trustee Turner asked who would be managing the site? The applicant stated she will because she lives right down the road from the proposed food truck court. Trustee Turner went on to inquire about traffic and parking, and the applicant doesn't feel it will be a concern.

Trustee L'Hommedieu inquired about the level of concern the applicants feel with Palisade High School students walking to their business. Mrs. Parenteau stated she would love it if they came to visit.

Motion #4 by Trustee Somerville, seconded by Trustee Turner to approve Ordinance 2022-07 entitled "An Ordinance of the Town of Palisade, Colorado, Amending the Zone District Map of the Town by Zoning Certain Property Known as 702 37 1/10 Road (Mesa County Parcel No. 2937-084-00-078) From Low-Density Residential (LDR) to Mixed Use (MU) Zone District."

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee Carlson, Trustee L’Hommedieu, Mayor Mikolai, Trustee Turner

No:

Absent: Trustee Maxwell

Motion carried.

Mayor Mikolai closed the public hearing at 7:51 pm.

NEW BUSINESS

Authorize the Mayor to sign a Lease Agreement with Community Hospital

Town Manager Hawkinson reviewed her staff report and requested authorization for the Mayor to sign the proposed lease agreement with Community Hospital.

Motion #5 by Trustee Somerville, seconded by Trustee Turner, to authorize staff to finalize the lease pursuant to the terms and to authorize the Mayor to sign said lease agreement with Community Hospital.

A roll call vote was requested.

Yes: Mayor Pro-Tem Chase, Trustee Carlson, Trustee L’Hommedieu, Mayor Mikolai, Trustee Turner, Trustee Somerville,

No:

Absent: Trustee Maxwell

Motion carried.

Resolution 2022-02 - Grant the Town Manager and Mayor signing authority for the USDA Grant application to connect the Town of Palisade Sewer to Clifton Sanitation District

Town Manager Hawkinson reviewed her staff report and requested authorization for her and the Mayor to sign documents for an application to the USDA for a grant to connect to Clifton Sanitation District.

The Board had a short discussion about the timeline and process for connecting to Clifton Sanitation District.

Motion #6 by Trustee L’ Hommedieu, seconded by Trustee Carlson to grant the Mayor and Town Manager signing authority for all application documents for a USDA grant to connect the Town of Palisade to Clifton Sanitation.

A roll call vote was requested.

Yes: Trustee Carlson, Trustee L’Hommedieu, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase

No:

Absent: Trustee Maxwell

Motion carried.

Resolution 2022-01 – Setting Ballot Language

Removed from the agenda.

OPEN DISCUSSION

Trustee Carlson inquired about the Town collecting sales tax from vendors at special events. Mayor Mikolai and Town Manager Hawkinson stated that staff would give a report on the possibilities at a future Board meeting.

COMMITTEE REPORTS

Board members briefly explained the various meetings they had recently attended.

ADJOURNMENT

Motion #7 by Trustee Somerville, seconded by Mayor Pro-Tem Chase to adjourn the meeting at 8:13 pm.

A voice vote was requested.
Motion carried unanimously.

X

Greg Mikolai
Mayor

X

Keli Frasier
Town Clerk

Winding River Mobile Home Park PUD Application



About Stonetown Capital Group & Cairn Communities

- Founded in 2010. Based in Denver, CO.
- Currently control over 18,847 manufactured home and RV pads in 112 communities in eleven states (TX, OK, IL, NM, AL, CO, NC, MS, AK, IN & TN).
- 253 employees including 46 at Stonetown Capital & 207 at Cairn Communities, our wholly owned property management company.

The Western Slope

- Stonetown purchased 4 properties on Western Slope in late 2019
- Communities are located in Montrose, Fruita, Delta and Palisade.
- We have spent the last two years making significant improvements at our Montrose, Fruita and Delta communities now our attention is turning to Palisade.
- In conjunction with the Town of Palisade's 8th Street Project, we are planning on improving this community in 2022.



Improving Our Communities is Our Main Focus

Capital Projects Completed Since 2019

- Removed abandoned homes
- Installed over 30 new homes
- Refreshed entrance in Montrose
- Updated signage
- Removed dead and dangerous trees
- Patched and repaired streets
- Installed new mailbox kiosks
- Added new playgrounds



Improving Our Communities is Our Main Focus



Improving Our Communities is Our Main Focus



Improving Our Communities is Our Main Focus

Active Management

- Enforced Rules & Regulations
- Encouraged tenants to care about their community
- Worked with the City of Montrose to force tenants to clean up yards
- Ensured that park-owned vacant lots are clean as an example to tenants
- Received multiple referrals from happy, current residents



Positive Feedback From Local Officials (Heidi Trimble - Montrose Police Department)

Good afternoon,

I want to pass along my gratitude for all the amazing work that has been done with your park at 67250 Locust Rd. The park is unrecognizable from what it was in 2019. Lorena is by far the easiest property manager that I have worked with. She is a proactive, pleasant and thorough manager which I hope becomes contagious.

I first spoke with Lorena at the beginning of 2020. She was positive from the beginning with great ambitions to accomplish at the park. We all know that 2020 was a train wreck, yet even with all the obstacles of the year so much has improved: abandoned trailers removed, residents' spaces cleaned up, junk and excess vehicles removed, trailers repaired and touched up, new signs, new playground, fence repair and several new trailers which are already occupied and have remained tidy after becoming occupied and much much more.

I have been working with other departments in the City trouble shooting the common issues in the trailer parks throughout the City of Montrose over the past two years. I have been so impressed with the improvements at Mountain View that I spotlighted the park in my slides to the departments to prove that coordinating with motivated Manager(s)/Park owner(s) is the recipe for a successful recovery of degraded parks.

I have attached a link to access the slides from my presentation so that you may also be aware and understand that your hard work has not gone unnoticed.

I'm looking forward to continuing to work with you.
Cheers,

Current State of the Palisade MH Community

Abandoned Mobile Homes / Buildings

- There are currently 4 vacant homes that are in a state of disrepair.



Failing Sewer Line

- The community has a sewer line that has required numerous repairs in the past two years.

Current State of the Palisade MH Community

Aged Asphalt Roads

- There are significant potholes, cracking and water pooling.



Overgrown Trees

- Dead and overgrown trees that are impacting some houses.

Current State of the Palisade MH Community

Vacant Lots

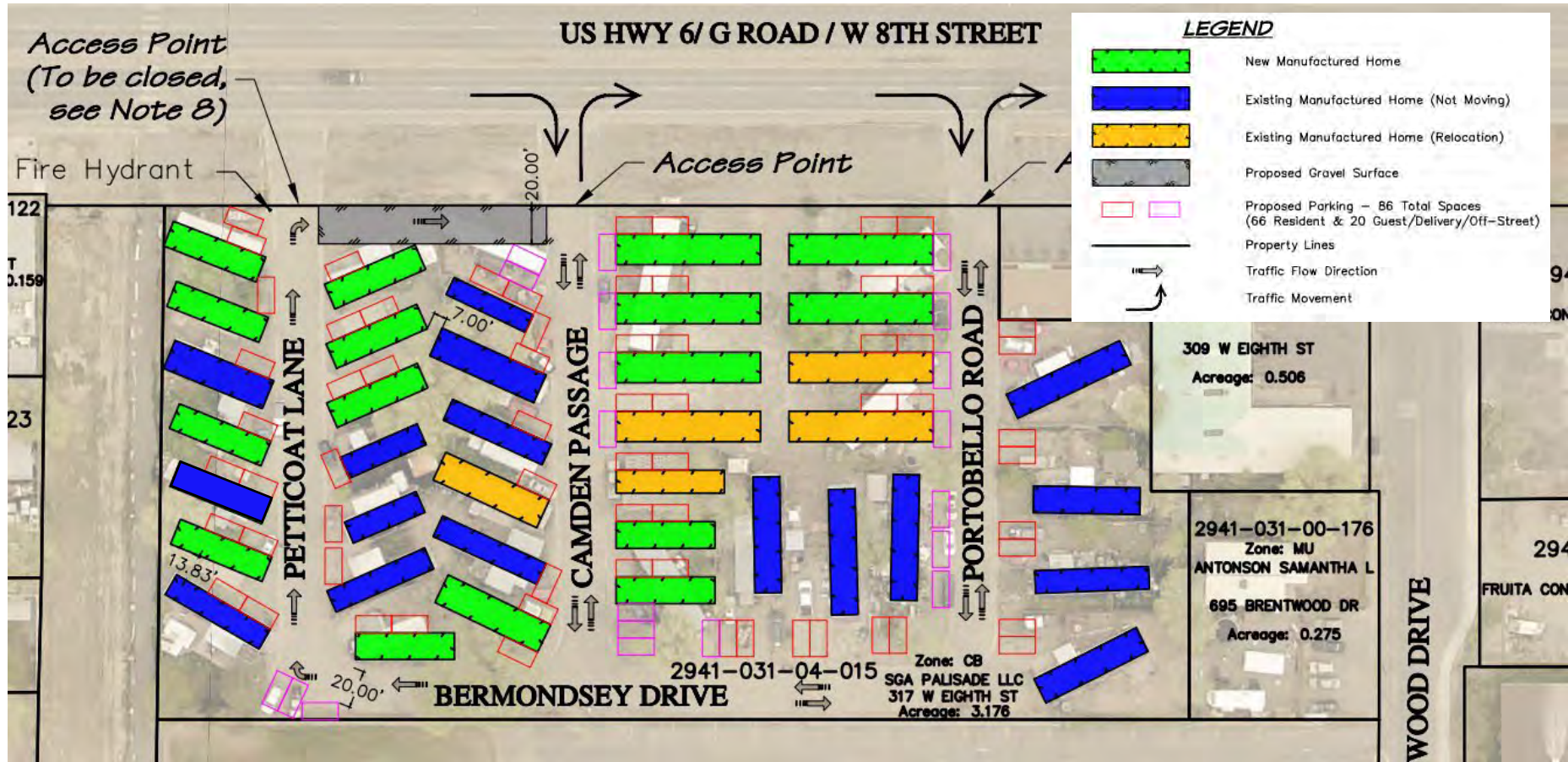
- There are numerous vacant lots in the community where homes were once present
- Under the current zoning and setback requirements, we are unable to fill vacancies due to size constraints
- These have the potential to be filled with new homes and provide an affordable housing solution for Palisade



Closing 8th Street Entrance

- As part of the 8th street expansion and revitalization, CDOT will be permanently closing the community entrance to Petticoat lane
- This presents our residents and the fire department with an access issue

Winding River PUD



PUD Highlights

- Increase density from 34 to 38 lots
- Maintain grandfathered property line setbacks
- Create one way road on Petticoat Lane
- Add fire lane along 8th street
- Fee in lieu of open space to improve walkway to Taylor Elementary
- Add designated parking spaces

Proposed Improvements

New Homes

- Remove vacant and dilapidated homes
- Install brand new, modern homes in conjunction with an updated site plan
- Relocate some existing homes to improve space efficiency
- Offer multiple floor plans
- Designate two parking spaces for every home in the community
- Promote home ownership vs. short term rentals



Proposed Improvements

Landscaping, Fence & Signage

- Update frontage along 8th Street with new signage, landscaping and fence
- In the community, limb trees & revitalize landscaping with an emphasis on xeriscaping
- Utilizing the fee in lieu to landscape the walkway to Taylor Elementary



Proposed Improvements

Road Improvements & Parking

- Repave roads and address drainage issues
- Designated parking spots for each home
- Build fire road due to closed entrance



Mailboxes

- Relocate current mailboxes to a new location in the community
- Install new mailboxes with a covered canopy



In Summary

- Dilapidated homes will be removed and replaced
- New homes will be brought into the community
- Other improvements will further enhance the 8th street corridor redevelopment
 - These include fencing, signage, road repairs, landscaping, utility repairs
- Most importantly, this will create much needed affordable housing in Palisade





PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: February 8, 2022

Presented By: Keli Frasier

Department: Clerk

Re: Resolution 2022-03

SUBJECT:

A Resolution of the Board of Trustees of the Town of Palisade, Colorado, Amending the Town’s Fee Schedule Regarding Various Town Fees.

SUMMARY:

On June 15, 2020, the Board of Trustees approved an agreement with Waste Management for garbage and recycling services for the Town, which included a 3% fee increase “on January 1, 2021, and on the same date annually thereafter.” The table below shows the 2021 rates and the proposed 2022 rates after the 3% increase.

Description	12/14/2021	2021 Rates	2022 3% Add	2022	
	Rate Number			New Rate	Rate #
2 YARD DUMPSTER	508	58.01	1.74	59.75	508
3 YARD DUMPSTER	509	80.83	2.42	83.25	509
4 YARD DUMPSTER	510	103.66	3.11	106.77	510
6 YARD DUMPSTER	511	149.31	4.48	153.79	511
GB - 2 - 32 Gallon Cans	504	21.84	0.66	22.5	504
GB - 2 - 64 Gallon Cans	505	25.81	0.77	26.58	505
GB - 2 - 96 Gallon Cans	507	30.45	0.91	31.36	507
GB - 3 - 96 Gallon Can	513	40.92	1.23	42.15	513
GB - 32 Gallon Can	501	18.34	0.55	18.89	501
GB - 4 - 96 Gallon Can	514	51.4	1.54	52.94	514
GB - 64 Gallon Can	502	19.24	0.58	19.82	502
GB - 96 Gallon Can	503	19.97	0.6	20.57	503
GB-1 - 64 / 1 - 96 Gallon Can	506	26.54	0.8	27.34	506

BOARD DIRECTION:

Approve Resolution 2022-03

**TOWN OF PALISADE, COLORADO
RESOLUTION NO. 2022-03**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE, COLORADO, AMENDING THE TOWN'S FEE SCHEDULE REGARDING VARIOUS TOWN FEES

WHEREAS, the Board of Trustees is authorized to establish fees charged by the Town, and

WHEREAS, the Board of Trustees approved an agreement with Waste Management on June 15, 2020 that stated service rates will be increased by 3% on January 1, 2021, and on the same date annually thereafter, and

WHEREAS, Exhibit "A" reflects the 3% garbage increase, and

WHEREAS, the Board of Trustees recognizes a need for changes to the current fee schedule for the Town of Palisade.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO, that the amended fee schedule attached hereto as Exhibit "A" are adopted as the fee schedule for the Town of Palisade, Colorado, effective January 1, 2022.

RESOLVED, APPROVED, AND ADOPTED this Tuesday, February 8, 2022.

TOWN OF PALISADE

By: _____
Greg Mikolai, Mayor

ATTEST:

Keli Frasier, Town Clerk

EXHIBIT A

TOWN OF PALISADE, COLORADO FEE SCHEDULE - Updated April 2021

Administrative			
Copies	8.5 X 11 BW		\$0.25
	8.5 X 11 CO		\$0.50
	8.5 X 14 BW		\$0.75
	8.5 X 14 CO		\$1.00
	11 X 17 BW		\$1.25
	11 X 17 CO		\$1.50
Fax	Per page		\$1.00
Open Recprds Request	Copies (per page)		\$0.25
	Research Time		\$30.00 <i>per hour, billed in 15 minute increments</i>
Watershed Key Deposit			\$25.00
Returned Check Fee			\$25.00
Court			
Court Costs/Docket Fee			\$50.00
Prosecution Surcharge			\$150.00 <i>If case goes to trial and is found guilty</i>
Stay of execution			Determined in Court by Municipal Judge
Administrative Fee			\$25.00 <i>Providing proof of insurance resulting in dismissal</i>
Default Judgment			Determined in Court by Municipal Judge
Outstanding Judgment Warrant (OJW)			\$50.00 <i>DMV - Civil Action</i>
Probation Fee			\$50.00
Additional Expenses	Failure to Appear		Determined in Court by Municipal Judge
	Failure to Appear to Trial		Determined in Court by Municipal Judge
	Bench Warrant		\$50.00
	Discretionary with Court		Determined in Court by Municipal Judge
	Deferment		\$50.00
	Violation Training Surcharge		\$10.00
	Police Communication Surcharge		\$40.00
	Community Service Fee		\$50.00
	Sealing Criminal Justice Records		\$65.00
Jury Fee			\$25.00
Juror Fee	Engaged		\$6.00
	Panel		\$3.00
Witness Fee			\$2.00
	Mileage		\$0.50 <i>per mile</i>
	Professional Compensation		TBD
Certified Letter			\$6.00

TOWN OF PALISADE, COLORADO FEE SCHEDULE - FACILITIES

Community Center			
Hourly Rate (2 Hour minimum) Whole Building	Deposit	\$500.00	
	First 2 hours	\$300.00	
	Additional hours (each)	\$50.00	
<i>Non-Profit rate is 1/2 of all above listed fees</i>			
Recreational Program Rental One Level Only	Hourly	\$10.00	<i>per hour</i>
	Monthly	\$80.00	<i>per month</i>
	Annual	\$800.00	<i>per year</i>
Club Room	Deposit	\$50.00	
	First 2 hours	\$20.00	<i>2 Hour minimum rental</i>
	Additional hours (each)	\$10.00	
Table Set Up Fee	Up to 50 People	\$50.00	
	Over 50 People	\$100.00	
Cleaning Fee	As necessary	\$50.00	<i>per hour</i>
Gymnasium			
Team Practice (WHOLE GYM ONLY)	Administrative Fee	\$10.00	<i>Charged each time a reservation is made</i>
	Key Deposit	\$25.00	
	> 4 Dates Reserved	\$10.00	<i>per hour</i>
	< 4 Dates Reserved	\$20.00	<i>per hour</i>
<i>No Deposit Required For Team Practices</i>			
Team Event (ALL DAY/WHOLE GYM ONLY)	Deposit	\$250.00	
	Key Deposit	\$25.00	
	Event Fee	\$300.00	
Non-Sporting Event (ALL DAY/WHOLE GYM ONLY)	Deposit	\$300.00	
	Key Deposit	\$25.00	
	Event Fee	\$600.00	
<i>Non-Profit rate is 1/2 of all above listed fees</i>			

Swimming Pool			
Daily User Fee	Child (0-2 years old)	FREE	<i>with paid adult</i>
	Youth (3-17 years old)	\$3.00	
	Adult (18+)	\$4.00	
	Senior (55+)	\$2.50	
Family Pass	First Person	\$80.00	
	Second Person	\$55.00	
	Three or more people	\$185.00	
<i>All members must live within the same household</i>			
Season Pass	Youth (3-17 years old)	\$70.00	
	Adult (18+)	\$80.00	
	Senior (55+)	\$65.00	
Punch Cards	All Ages (20 Visits)	\$55.00	
	Water Aerobics (10 Visits)	\$25.00	
Specialty Rates	Wednesdays	\$1.00	<i>All ages</i>
	Sundays	\$2.00	<i>All ages</i>
	Twilight	\$2.50	<i>All ages</i>
	Day Care Group Rate	\$2.50	<i>Per head</i>
	Special Event Rate	\$2.50	<i>w/ Bluegrass Fest or Peach Fest wristband</i>
Special Events/ Parties	Deposit	\$50.00	
<i>All pool party reservations are done for a two hour time block, and all require a non-refundable deposit that is later applied to the total bill. Reservations made by May 31st will receive a 20% discount off the total rental price.</i>	1-20 People	\$85.00	
	21-50 People	\$180.00	
	51-100 People	\$230.00	
	101-125 People	\$280.00	
Swimming Lessons	Per Session	\$34.00	

TOWN OF PALISADE, COLORADO FEE SCHEDULE - FACILITIES (continued)

Cemetery Fees

Adult Casket Burial			
	Grave Space	\$1,000.00	
	Perpetual Care	\$700.00	
	Opening & Closing	\$600.00	
	Development Fee	\$300.00	
	Total for Pre-Need	\$2,000.00	
	Total for Immediate Need	\$2,600.00	
Adult Cremain Burial			
	Grave Space	\$800.00	
	Perpetual Care	\$700.00	
	Opening & Closing	\$300.00	
	Development Fee	\$150.00	
	Total for Pre-Need	\$1,650.00	
	Total for Immediate Need	\$1,950.00	
	Remains Burial on OCCUPIED GRAVE SPACE	\$300.00	<i>10 Sets permitted on one space</i>
Infant Burial in FAIRYLAND			
<i>(4 Feet or less)</i>	Grave Space	\$385.00	
	Perpetual Care	\$660.00	
	Opening & Closing	\$550.00	
	Development Fee	\$275.00	
	Total	\$1,870.00	
	Infant Burial on OCCUPIED GRAVE SPACE	\$550.00	
Other Cemetery Charges			
	Overtime	\$550.00	<i>Weekends, holidays or after 5:00pm in weekdays</i>
	Dis-Interment	\$3,300.00	
	Re-Interment	\$550.00	
Any lot purchased prior to 1993 will be required to pay the <i>Development Fee</i> at the current price.			

TOWN OF PALISADE, COLORADO FEE SCHEDULE - PARKS

Parks			
Peach Bowl Park	Deposit (for single Shelter)	\$100.00	
	All Day	\$1,500.00	<i>Dawn to Dusk</i>
	Overnight	\$1,000.00	
	Shelters (each)	\$50.00	<i>Dawn to Dusk</i>
	Baseball Field	\$15.00	<i>For two hours</i>
Memorial Park	Deposit (for single Shelter)	\$100.00	
	All Day	\$1,000.00	<i>Dawn to Dusk</i>
	Overnight	N/A	
	Shelters (each)	\$50.00	<i>Dawn to Dusk</i>
Independent Park	Deposit	\$100.00	
	All Day	\$100.00	<i>Dawn to Dusk</i>
Town Plaza	Deposit	\$100.00	
	All Day	\$100.00	<i>Dawn to Dusk</i>
Skate Park	Deposit	\$100.00	
	All Day	\$500.00	<i>9:00am - 8:30pm</i>
Bike Skills Park	Deposit	\$100.00	
	All Day	\$250.00	<i>Dawn to Dusk</i>
Disc Golf Course	Deposit	\$100.00	
	All Day	\$100.00	<i>Dawn to Dusk</i>
Riverbend Park			
	<i>Whole Park</i> Deposit	TBD	
	All Day	\$3,500.00	<i>Dawn to Dusk</i>
	Overnight	\$1,750.00	
	<i>East End</i> Deposit	TBD	
	All Day	\$2,500.00	<i>Dawn to Dusk</i>
	Overnight	\$1,250.00	
	Shelter <u>Deposit</u>	\$100.00	
	Shelters (each)	\$100.00	<i>Dawn to Dusk</i>
	<i>West End</i> Deposit	TBD	
	All Day	\$2,000.00	<i>Dawn to Dusk</i>
	Overnight	\$1,000.00	
	<i>Camping at Either End of the Park</i> RV Camping (Base Fee)	\$600.00	
	Tent Camping (Base Fee)	\$500.00	
<i>Camping only allowed with all day rental of Riverbend Park</i>			
	<i>Vendors</i> Fee per vendor space	\$100.00	

TOWN OF PALISADE, COLORADO FEE SCHEDULE - PARKS (continued)

<i>(Vendors continued)</i>	Business License	\$10.00	
	Sales Tax		
<i>Parking Lot</i>	All Day	\$1,000.00	<i>Dawn to Dusk</i>
Additional Town Services	Shuttles	\$300.00	<i>Per bus, per event</i>
	Golf Carts	\$100.00	<i>Per cart, per event</i>
	Modem for WiFi <u>Deposit</u>	\$25.00	
	Porta Potties	\$30.00	<i>each</i>
	Ambulance		
	Police		
	Public Works		
	Parking		
	Damages		
<i>Non-Profit rate is 1/2 of all above listed fees</i>			
<i>*Events of more than 300 or more attendees must obtain a special event permit and are subject to the imposition of an event impact fee base on impacts to Town Government Services. These will be negotiated on a case by case basis.</i>			
<i>**Park use fees may be waived for private non-profits and government entities at the discretion of the Town Administrator. Criteria for fee waiver will include but not be limited to: the number of anticipated attendees, purpose of event, whether or not fees will be charged at the event.</i>			

TOWN OF PALISADE, COLORADO FEE SCHEDULE - UTILITIES

Water Fees					
<i>All fees shown are billed monthly unless otherwise indicated</i>					
Residential Service	Single Unit	\$40.10	<i>Up to 8,000 gallons</i>		
	Multi Unit Properties	\$40.10	<i>1st Unit (< 8,000 gal)</i>		
		\$28.07	<i>Each additional unit (< 8,000 gal)</i>		
<i>In excess of minimum volume (8,000 gal)</i>	6,000 gallons over	\$5.15	<i>per 1,000 gallons</i>		
	Next 6,000 gallons over	\$5.50	<i>per 1,000 gallons</i>		
	Over 20,000 gallons	\$6.10	<i>per 1,000 gallons</i>		
Mobile Home Park Service	Each Unit	\$40.10	<i>Up to 8,000 gallons</i>		
	<i>In excess of minimum volume (8,000 gal)</i>				
	6,000 gallons over	\$5.15	<i>per 1,000 gallons</i>		
	Next 6,000 gallons over	\$5.50	<i>per 1,000 gallons</i>		
	Over 20,000 gallons	\$6.10	<i>per 1,000 gallons</i>		
Business/Industrial Service	3/4" Meter	\$40.10	<i>per 8,000 gallons</i>		
	1" Meter	\$40.10	<i>per 8,000 gallons</i>		
	1 1/2" Meter	\$60.62	<i>per 8,000 gallons</i>		
	2" Meter	\$90.48	<i>per 8,000 gallons</i>		
	3" Meter	\$174.42	<i>per 8,000 gallons</i>		
	4" Meter	\$291.95	<i>per 8,000 gallons</i>		
	<i>In excess of minimum volume (8,000 gal)</i>	6,000 gallons over	\$5.15	<i>per 1,000 gallons</i>	
		Next 6,000 gallons over	\$5.50	<i>per 1,000 gallons</i>	
20,000 to 128,000 gallons		\$6.10	<i>per 1,000 gallons</i>		
Over 128,000 gallons		\$13.60	<i>per 1,000 gallons</i>		
Water Tap Fees	3/4" Tap	\$5,500.00			
	<i>All fees shown are one time only</i>	3/4" Tap Labor & Materials	\$850.00		
		1" Tap	\$8,500.00		
		1" Tap Labor & Materials	\$1,000.00		
		1-1 1/2" Tap	\$12,222.00		
		1-1 1/2" Tap Labor & Materials	\$1,500.00		
		2" Tap	\$22,000.00		
		2" Tap Labor & Materials	\$2,500.00		
		3" Tap	\$49,500.00		
		3" Tap Labor & Materials	\$5,000.00		
		4" Tap	\$88,000.00		
		4" Tap Labor & Materials	\$5,000.00		
		<i>Labor and materials NOT included within the price of the water tap. Add the costs for labor and materials when installing water taps.</i>			
		Sewer Fees			
<i>All fees shown are billed monthly unless otherwise indicated</i>					
Residential Service	Single Unit	\$35.37			
	Multi Unit Properties	\$35.37	<i>1st Unit</i>		
		\$24.76	<i>Each additional unit</i>		
Mobile Home Park Service	Each Unit	\$35.37			
Lift Station Sewer Service	Residential - Single Unit	\$46.24			
	Residential - Additional Units	\$32.37	<i>each unit</i>		
	Mobile Home Park	\$46.24	<i>each unit</i>		

TOWN OF PALISADE, COLORADO FEE SCHEDULE - UTILITIES (continued)

Business/Industrial Service	< 8,000 gallons of water usage	\$46.24	<i>With OR with out lift station</i>
<i>In excess of minimum water volume</i>	Next 12,000 gal of water usage	\$0.61	<i>per 1,000 gallons of water</i>
	Next 20,000 gal of water usage	\$0.92	<i>per 1,000 gallons of water</i>
	Over 50,000 gal of water usage	\$1.61	<i>per 1,000 gallons of water</i>
Sewer Tap Fees	3/4" Tap	\$5,500.00	
<i>All fees shown are one time only</i>	1" Tap	\$8,500.00	
	1-1 1/2" Tap	\$12,222.00	
	2" Tap	\$22,000.00	
	3" Tap	\$49,500.00	
	4" Tap	\$88,000.00	
Garbage Fees			
Residential			
	32 Gallon Container (1)	\$18.89	<i>Weekly pick-up</i>
	64 Gallon Container (1)	\$19.82	<i>Weekly pick-up</i>
	96 Gallon Container (1)	\$20.57	<i>Weekly pick-up</i>
	32 Gallon Containers (2)	\$22.50	<i>Weekly pick-up</i>
	64 Gallon Container (2)	\$26.58	<i>Weekly pick-up</i>
	96 + 64 Gallon Containers	\$27.34	<i>Weekly pick-up</i>
	96 Gallon Container (2)	\$31.36	<i>Weekly pick-up</i>
	96 Gallon Container (3)	\$42.15	<i>Weekly pick-up</i>
	96 Gallon Container (4)	\$52.94	<i>Weekly pick-up</i>
Dumpster	2 Yard Dumpster	\$59.75	<i>Weekly pick-up</i>
	3 Yard Dumpster	\$83.25	<i>Weekly pick-up</i>
	4 Yard Dumpster	\$106.77	<i>Weekly pick-up</i>
	6 Yard Dumpster	\$153.79	<i>Weekly pick-up</i>
Misc. Utility Fees	Delinquent Utilities Fee	1.5%	
	Public Works Hourly Rate	\$50.00	
	Shut Off Fee	\$50.00	

TOWN OF PALISADE, COLORADO FEE SCHEDULE - LICENSES

Licenses				
General Licenses	Business License (annual)	\$50.00	<i>New AND Renewals</i>	
	Business License (one-day)	\$10.00		
	Master Gas Installer License	\$35.00		
	Master Gas Fitter's License	\$15.00		
	Appliance Dealer License	\$5.00		
Medical Marijuana	New License	\$4,000.00		
	Renewal	\$500.00		
	Renewal Late Fee	\$500.00	<i>in addition to renewal fee</i>	
	Change of Business Manager	\$150.00	<i>PLUS actual fingerprint based background check fees</i>	
	Transfer of Location	\$1,000.00		
	Modification of premises and/or other activities for which a fee is permitted, but for which a fixed amount is not set in this article	Up to \$250.00		
	Change of corporate structure or change of a Principal	\$150.00	<i>Per person, PLUS actual fingerprint based background check fees</i>	
	Other change in financial interests	\$100.00	<i>Minimum, or actual cost if more than \$100.00</i>	
Retail Marijuana	Store	\$5,000.00	<i>New Application</i>	
	Cultivation	\$5,000.00	<i>New Application</i>	
	Manufacturing	\$5,000.00	<i>New Application</i>	
	Testing	\$5,000.00	<i>New Application</i>	
	Annual Operating Fee	\$5,000.00		
	Renewal for any of the above licenses	\$1,500.00		
	Transfer of Location	\$1,000.00		
Liquor Licenses	New License	\$625.00		
		<i>> With concurrent review</i>	\$625.00	
	Transfer of Ownership	\$750.00		
		<i>> With concurrent review</i>	\$750.00	
	Annual Renewal	\$75.00		
	Retail License Fees:	All below fees are in ADDITION to New License or Renewal Application		
	Art License	\$41.25		
	Beer & Wine License	\$48.75		
	Brew-Pub License	\$75.00		
	Club License	\$41.25		
	Hotel & Restaurant	\$75.00		
	<i>> Optional premises</i>	\$75.00		
	Liquor Licensed Drugstore	\$22.50		
	Optional Premises License	\$75.00		
	Recetrack License	\$75.00		
	Retail Gaming Tavern	\$75.00		
	Retail Liquor Store	\$22.50		

TOWN OF PALISADE, COLORADO FEE SCHEDULE - LICENSES (continued)

	Tavern License	\$75.00	
	Distillery Pub	\$75.00	
	Lodging & Entertainment	\$75.00	
	Vintner's Restaurant	\$75.00	
<i>3.2% Beer License</i>	Retail Beer ON Premises	\$3.75	
	Retail Beer OFF Premises	\$3.75	
	Retail Beer On/Off Premises	\$100.00	
<i>No OAP Contribution</i>	Special Event Permit (Liquor)	\$100.00	
	Special Event Permit (3.2%)	\$50.00	
	Temporary Permit	\$100.00	
<i>Related Fees & Permits</i>	Addition of Related Facilities	\$100.00	
	Bed & Breakfast Permit	\$3.75	
	Change of Location	\$750.00	
Other	Corp/LLC Change	\$100.00	<i>per person</i>
<i>May be charged for background investigation by local or state (not both) non Master file only</i>			
	Hotel Manager Registration	\$75.00	
	Tavern Manager Registration	\$75.00	
	Late Renewal Fee	\$500.00	
	Mini-Bar Permit	\$48.75	<i>w/ HR License</i>
	Art Gallery Permit	\$3.75	
	Annual Art Gallery Permit	\$100.00	

TOWN OF PALISADE, COLORADO FEE SCHEDULE - PLANNING & DEVELOPMENT

Planning & Development			
Land Development Code Text Amendment		\$250.00	Hearing Required
Rezoning		\$250.00	Hearing Required
Planned Development		\$300.00	Hearing Required
Conditional Use		\$300.00	Hearing Required
	Minor Deviations	\$25.00	
	Substantial Deviations	\$250.00	Hearing Required
Variance		\$250.00	Hearing Required
Administrative Adjustment		\$25.00	
Design Variance		\$75.00	Hearing Required
Administrative Appeal		\$250.00	Hearing Required
Minor Subdivision		\$400.00	Hearing Required
Major Subdivision Preliminary Plat		\$400.00	Hearing Required
Major Subdivision Final Plat		\$600.00	PLUS \$10.00 per lot
	Park In Lieu	TBD	10% open space/per lot
	School Land Dedication Fee	\$920.00	per residential dwelling (based on \$35,000 per acre)
	Minor Plat Modifications	\$100.00	
Vacation of ROW/Easment		\$150.00	
Site Plan	Multi Family and Non-Residential/ Change of Use	\$50.00	
	Single Family Residential	\$10.00	
Planning Clearance	Basic	\$10.00	<i>moving/constructing/altering/grading or clearing/excavation/demolition or repairing, including ordinary repairs* of any building or other structure on a site including an accessory structure.</i>
	Fences	\$10.00	
	Sign Permit	\$10.00	
	Temporary Use	\$10.00	
Written Interpretation		\$25.00	
Performance Action		\$250.00	Hearing Required
Floodplain Development Permit		\$250.00	
Floodplain Development Permit Variance		\$75.00	Hearing Required
Annexation Fee		\$150.00	
	Annexation Escrow	\$600.00	Maintained during processing of application
Transportation Impact Fees	SEE ATTACHED SCHEDULE		
Stormwater Construction Permit	Per 5-2-1 Drainage Authority		
Building (plumbing, mechanical, electrical) Permits	Per Mesa County Building Department		
<p><i>*Ordinary repairs - re-roof, residing, interior remodel, window replacement, electrical service upgrades, plumbing upgrades and similar actions that do not change the scale, use or character of a structure or land use.</i></p>			

Transportation Impact Fee Schedule

February 12, 2019

Land Use Type	ITE Code	Unit	Fee
Residential			
Single Family Detached > than 2,200 Sq.Ft.	210	Dwelling	\$6,763
Single Family Detached 2,200 Sq.Ft. or <	210	Dwelling	\$5,749
Multi-Family Residential	220/230	Dwelling	\$4,570
Mobile Home/ RV Park	240	Pad	\$1,284
Retail Commercial			
Hotel/Motel	310/320	Room	\$2,407
Shopping Center (0-99K SF)	820	1,000 Sq.Ft.	\$4,190
Shopping Center (100-249K SF)	820	1,000 Sq.Ft.	\$3,935
Shopping Center (250K-499K SF)	820	1,000 Sq.Ft.	\$3,815
Shopping Center (500+K SF)	820	1,000 Sq.Ft.	\$3,521
Auto Sales/Service	841	1,000 Sq.Ft.	\$3,785
Bank	911	1,000 Sq.Ft.	\$6,365
Convenience Store w/ Gas Sales	851	1,000 Sq.Ft.	\$9,149
Golf Course	430	Hole	\$5,954
Health Club	493	1,000 Sq.Ft.	\$3,410
Movie Theater	443	1,000 Sq.Ft.	\$10,584
Restaurant, Sit Down	831	1,000 Sq.Ft.	\$5,150
Restaurant, Fast Food	834	1,000 Sq.Ft.	\$11,532
Office/Institutional			
Office, General (0-99K SF)	710	1,000 Sq.Ft.	\$3,142
Office, General >100K SF	710	1,000 Sq.Ft.	\$2,675
Office, Medical	720	1,000 Sq.Ft.	\$8,865
Hospital	610	1,000 Sq.Ft.	\$4,117
Nursing Home	620	1,000 Sq.Ft.	\$1,153
Church	560	1,000 Sq.Ft.	\$1,961
Day Care Center	565	1,000 Sq.Ft.	\$4,094
Elementary/Sec. School	520/522/530	1,000 Sq.Ft.	\$641
Industrial			
Industrial Park	130	1,000 Sq.Ft.	\$1,857
Warehouse	150	1,000 Sq.Ft.	\$1,324
Mini-Warehouse	151	1,000 Sq.Ft.	\$463

TOWN OF PALISADE, COLORADO FEE SCHEDULE - EMERGENCY SERVICES

Police Department		
Municipal Traffic Fines		Listed by Municipal Code
Municipal Criminal Fines		Listed by Municipal Code
Vehicle Inspection (VIN)	Regular	\$10.00
Record Request of Any Kind	Report	\$0.25 <i>per page</i>
	All data manipulation after the first hour of inspection	\$30.00 <i>per hour</i>
	Digital Media	\$7.00 <i>per CD or DVD</i>
Sex Offender Registration	Initial Registration	\$20.00
	Information Update	No Charge
	De-Registration	No Charge
Fire Department/EMS Department		
Burn Permit	Per Season	\$5.00
	Annual	\$10.00
False Alarms	First over allowable number	\$75.00 <i>(3 unexplained false alarms allowed per the UFC)</i>
	Second over allowable number	\$150.00
	Third over allowed number	\$250.00
	Fourth and subsequent over allowable number	\$300.00 <i>each</i>
Transport Hospice Patients	Pre-Scheduled	\$75.00
	Non-Scheduled	\$125.00
Fire Service Fees	Ladder	\$650.00 <i>Includes 4 person crew</i>
	> Each additional hour	\$300.00
	Engine	\$500.00 <i>Includes 4 person crew</i>
	> Each additional hour	\$250.00
	Rescue	\$450.00 <i>Includes 2 person crew</i>
	> Each additional hour	\$200.00
	Tender	\$350.00 <i>Includes 1 person crew</i>
	> Each additional hour	\$100.00
	Brush	\$150.00 <i>Includes 1 person crew</i>
	Command	\$60.00
	Additional Personnel	\$30.00 <i>each</i>
	Ambulance Standby	\$75.00 <i>Includes 2 person crew</i>
	<i>Ambulance standby is for when an individual or organization requires a dedicated ambulance at an event or scene.</i>	
EMS Rescue Fees	Advanced Life Support (ALS)	\$1,059.00
	Basic Life Support (BLS)	\$777.00
	ALS Critical Care Transport	\$1,155.00
	BLS Critical Care Transport	\$882.00
	Critical Care/Specialty Care	\$3,520.00
	Mileage	\$25.00 <i>per mile</i>
	<i>All incidents will be charged for replacement of materials used at replacement cost.</i>	



PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: February 8, 2022

Presented By: Keli Frasier

Department: Clerk

Re: Ordinance 2022-08

SUBJECT:

An Ordinance of the Town of Palisade, Colorado, Amending Chapter 2 of the Palisade Municipal Code Regarding the Tourism Advisory Board of the Town of Palisade.

SUMMARY:

At the January 25, 2022, Board of Trustees meeting, the Board of Trustees directed staff to move forward with an Ordinance to make a member of the Palisade Chamber of Commerce a member of the Tourism Advisory Board for the Town of Palisade.

BOARD DIRECTION:

Approve Ordinance 2022-08

**TOWN OF PALISADE, COLORADO
ORDINANCE NO. 2022-08**

**AN ORDINANCE OF THE TOWN OF PALISADE, COLORADO,
AMENDING CHAPTER 2 OF THE PALISADE MUNICIPAL CODE
REGARDING THE TOURISM ADVISORY BOARD OF THE TOWN OF
PALISADE.**

WHEREAS, the Town of Palisade recognizes the value of the Palisade Chamber of Commerce and attracting tourists and providing for tourist activities to promote the economic development goals of the Town; and

WHEREAS, the Palisade Board of Trustees desires to amend the Palisade Municipal Code regarding the composition of the Tourism Advisory Board.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE:

Section 1. That Chapter 2, Article XIII, Section 2-282 of the Palisade Municipal Code concerning the Tourism Advisory Board of the Town of Palisade is hereby amended **with new additions underlined and deletions in ~~strikethrough~~** as follows:

**ARTICLE XIII
Tourism Advisory Board**

Sec. 2-282. Appointment; removal; qualifications.

The Tourism Advisory Board shall consist of not more than eleven (11) or fewer than five (5) members appointed by the Board of Trustees. Where practicable, membership shall consist of representatives from various tourism-related businesses, including the lodging industry, food service, retail, the recreational industry, the agricultural industry, ~~and~~ the winery industry, **and a member of the Palisade Chamber of Commerce Board of Directors.** At least two members shall be Palisade residents and one (1) member a Palisade Trustee. Other members need not be residents of the Town **but live or own a business in the 81526 zip code.** Members shall serve at the pleasure of the Board of Trustees and may be removed from the Tourism Advisory Board with or without cause by a majority vote of the Board of Trustees. Alternate members may be appointed by the Board of Trustees to serve in the absence of regular members.

Section 2. All ordinances and any part of any ordinance expressly in conflict herewith are hereby repealed.

INTRODUCED, READ, PASSED, ADOPTED AND ORDERED PUBLISHED at a regular meeting of the Board of the Trustees of the Town of Palisade, Colorado, held on February 8, 2022.

TOWN OF PALISADE, COLORADO

By: _____
Greg Mikolai, Mayor

ATTEST:

Keli Frasier, Town Clerk